

Date : DEC 12, 2023

Quess ID : GS10095308

Aditya Prakash Mohite

SUB : APPRENTICE LETTER

Dear Aditya Prakash Mohite

We are pleased to offer you the role of **Apprentice** based out of **Kirloskarvadi** for a duration as per agreed terms from the date of joining

During this period the apprentice will be paid a stipend of **Rs 13000** per month. The stipend details follows the scheme annexed hereto as schedule-I.

1. HOURS OF WORK :

The apprentice shall abide by the working hours, weekly offs and paid holidays of the department, office or establishment where they are posted. The apprentice's hour of work shall coincide with the company's regular business hours, however, if the nature of the apprentice's requires flexibility in the days and hours of work, the company reserves the right to require the apprentice to work during other or further days or hours other than the company's normal business hours.

2. NON DISCLOSURE OF INFORMATION :

2.1. During the continuance of the apprentice's service with the company or any extension thereof and even after the cessation of apprenticeship with the company by any reason whatsoever:

i. The apprentice shall hold and keep in strictest confidence any and all confidential information and shall not disclose such confidential information unless the same is required to be disclosed under any relevant law, regulation or order of court or under any directives or order of a governmental body.

ii. Apprentice shall not, except in the proper course of apprenticeship, publish, disclose, patent, copyright any confidential information to any person or entity or make any use of such information for their own purpose or for any other purpose whatsoever.

The term confidential Information, as used in this paragraph, shall mean any information or trade secrets, patents, intellectual properties, trademarks, including, without limitation, technical information, financial projections, security arrangements, client information, administrative and/or organizational matters of a confidential/secret nature which is known to the apprentice by virtue of

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Stipend Sheet

Quess ID : GS10095308

Designation : Apprentice

Apprentice Name : Aditya Prakash Mohite

Location : Kirloskarvadi

Work Location : MAHARASHTRA

Component	Monthly Stipend
Fixed Monthly Stipend	13000

1. During the period of training apprentice will be paid Stipend of Rs 13000 /- per month.

2. All Apprentices are covered under Employee Compensation Act .

Apprentice will be covered under any insurance policy of the organization during the tenure of apprentice contract as per Quess Insurance policy. Currently the Coverage is GMC: 1 Lakh (Self) and GPA (1 Lakh) only.

For Quess Corp Limited.



Tej Hans Raj Singh
Deputy CEO

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Date : DEC 12, 2023
Quess ID : GS10095303

SUB : APPRENTICE LETTER

Dear Vishal Vilas Kadam

We are pleased to offer you the role of **Apprentice** based out of **Kirloskarvadi** for a duration as per agreed terms from the date of joining

During this period the apprentice will be paid a stipend of **Rs 13000** per month. The stipend details follows the scheme annexed hereto as schedule-I.

1. HOURS OF WORK :

The apprentice shall abide by the working hours, weekly offs and paid holidays of the department, office or establishment where they are posted. The apprentice's hour of work shall coincide with the company's regular business hours, however, if the nature of the apprentice's requires flexibility in the days and hours of work, the company reserves the right to require the apprentice to work during other or further days or hours other than the company's normal business hours.

2. NON DISCLOSURE OF INFORMATION :

2.1. During the continuance of the apprentice's service with the company or any extension thereof and even after the cessation of apprenticeship with the company by any reason whatsoever:

i. The apprentice shall hold and keep in strictest confidence any and all confidential information and shall not disclose such confidential information unless the same is required to be disclosed under any relevant law, regulation or order of court, or under any directives or order of a governmental body.

ii. Apprentice shall not, except in the proper course of apprenticeship, publish, disclose, patent, copyright any confidential information to any person or entity or make any use of such information for their own purpose or for any other purpose whatsoever.

The term confidential Information, as used in this paragraph, shall mean any information or trade secrets, patents, intellectual properties, trademarks, including, without limitation, technical information, financial projections, security arrangements, client information, administrative and/or organizational matters of a confidential/secret nature which is known To the apprentice by virtue of

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Stipend Sheet

Quess ID : GS10095303

Designation : Apprentice

Apprentice Name Vishal Vilas Kadam

Location : Kiroloskarvadi

Work Location : MAHARASHTRA

Component	Monthly Stipend
Fixed Monthly Stipend	13000

1. During the period of training apprentice will be paid Stipend of Rs 13000 /- per month.

2. All Apprentices are covered under Employee Compensation Act .

Apprentice will be covered under any insurance policy of the organization during the tenure of apprentice contract as per Quess Insurance policy. Currently the Coverage is GMC: 1 Lakh (Self) and GPA (1 Lakh) only.

For Quess Corp Limited.



Tej Hans Raj Singh
Deputy CEO

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